



CLARENCE PRIMARY SCHOOL

Grade R

Parent Guidelines

2027



**We hope to enjoy a wonderful
year with you and your little one
in Grade R.**



Read through our Handbook so that you will
have a sense of calm in preparation for the next step
in the journey of your precious little one.

Growing Together, Learning for Life.



Principal's Message

"Today's Little Learners, Tomorrow's Leaders"



"Dear Parents, Guardians, and our wonderful Grade R learners of 2027, Welcome to Clarence Primary School and to the exciting beginning of your child's learning journey. This year is especially meaningful for us — we have just celebrated 121 years of excellence, and we look forward to many more years of growth, commitment, and quality education.

Grade R is a special foundation year. It is where children take their first confident steps into "big school," make friends, explore through play, and discover the joy of learning.

Every activity — from singing and counting to cutting, sharing, and creating — helps shape skills like confidence, teamwork, problem-solving, and curiosity. To our parents, thank you for your partnership and for being your child's first and most important teachers. We are honoured to walk this journey with you as we support not only learning, but character, kindness, and resilience.

To our Grade R learners — you are the stars of this story!

You will learn new things, grow in confidence, and begin unfolding into the leaders of tomorrow.

As the saying goes: ***"Children are not things to be moulded, but people to be unfolded."***

At Clarence, we value Grade R deeply.

That is why we place passionate, skilled educators with our youngest learners, creating classrooms filled with discovery, safety, joy, and adventure. As we begin the 2027 school year, let us work together — families and school, hand in hand — to build a strong foundation for every child.

Welcome to Grade R.

Welcome to Clarence Primary School.

Welcome to the future — where today's little learners become tomorrow's leaders.



Mr. M.B. Shandu

Grade R is the beginning of your child's school career and it should be exciting and stress free. Please remember that each child is unique and should not be compared to others. Your child needs your support and love in order to thrive. Education is not just the responsibility of the Educator. It is essential that the parents/grandparents/guardian and the teacher and child are actively involved in this journey of Education



MISSION & VISION

Vision:

To transform lives through knowledge, skills and values

Mission:

To provide our learners with a safe, secure and caring environment.

To provide opportunities for our learners to reach their full potential academically, emotionally and physically.

To develop a curriculum which will meet the needs of all learners.

To create an environment where respect and understanding of our diversity can be appreciated.

To promote a forum where all stakeholders can be active participants in the education of our learners.

To enhance the effectiveness of educators.

To maintain our grounds and facilities.

To aspire to keep up to date with changing technology.

To ensure all stakeholders demonstrate responsibility, perseverance, co-operation, empathy and honesty.

PROGRESS DEMANDS EFFORT

Mrs. P Ncwane
Deputy Principal

Miss. M Jila
(DH)

Mrs K Moodley
Grade R K

Miss K Cole
Grade R C



Uniform



- Red Golf Shirt / Navy or Red T-Shirt & School shorts or skirts with the Clarence logo to be worn daily
- Sandals** - Easy to take off sandals are the best for Summer and slip-on OR velcro strapped takkies for Winter.
- **School Tracksuit** – for the Winter months
- **Costume** - Black speedo for boys & black full costume for girls
- **Towel** –any towel can be used – Please ensure it is well marked with the child's name.
- **Lunch bag** – Clarence bag
- **School bag** – Clarence bag
- **Clarence Hat**
- **Library bag** - *This will be given to each child at the beginning of the year.*

The above items are available at our school uniform shop.

CLARENCE UNIFORM SHOP - 2027 PRICE LIST

NO	ITEM	2027 Pricelist
1	Purse	45.00
2	Pencil Case	75.00
3	Kit Bag	110.00
4	Lunch Bag	175.00
5	Back Pack (S)	295.00
6	Golfer	195.00
7	Grade R Tshirt	130.00
8	P.E.Shorts	120.00
9	P.E. Skorts	130.00
10	Track Suit	485.00
11	Hats	210.00
12	Boys Costumes	140.00
13	Girls Costume	165.00
14	Swim Caps	50.00
15	Jerseys	175.00



**WhatsApp
your orders to
062 88 55 803
or
074 473 5924**

*prices are
subject to change*



The following is what I will be learning while in Reception Class at Clarence Primary. This is set out by the Education Department and is universal throughout South Africa.

MATHEMATICS

NUMBERS, OPERATIONS & RELATIONSHIPS

- Count with whole numbers
- Count concrete objects
- Count forwards and backwards
- Number symbols and number names

Parents are encouraged to :

- Count daily with your child.
- Count up and down to 10.
- Count in 2's and 10's.
- Encourage your child to count what they can see.
- Sing number rhymes e.g. 'one, two buckle my shoe.'
- Take every opportunity to write and read numbers.

SOLVE PROBLEMS IN CONTEXT

- Problem-solving techniques
- Addition and Subtraction
- Grouping and sharing leading to division
- Money

Parents are encouraged to :

- Always use concrete objects such as 'bottle tops, buttons, stones etc' to solve problems
- Make problem solving fun and part of everyday life.
- Talk about solutions.
- Practise recognition and value of our money.

DESCRIBE, COMPARE & ORDER WHOLE NUMBERS

- Describe, compare and order collection of objects up to 10
- Use ordinal numbers to show order, place or position

Parents are encouraged to :

- Use this type of vocabulary every day, in the car, in the park, in the kitchen etc.
- Practise recognising the position of objects.



MEASUREMENT

- Time : *Passing of time*
- Length : *Informal measuring*
- Mass: *Informal measuring*
- Capacity/Volume : *Informal measuring*

- *Teach your child the days of the week, months of the year.*
- *Use words such as 'morning, afternoon, evening etc'.*
- *Use the vocabulary listed here as often as possible.*
- *Talk about length, mass and volume.*

SPACE & SHAPE (GEOMETRY)

- **Position, orientation and views**
- **3-D Objects**
- **Symmetry**

Use correct vocabulary wherever possible

- Play direction games, eg:

- *Walk 2 steps forward, take one step to the right, climb under the table etc.*
- *Make it a treasure hunt.*

Ask questions

e.g. Does your shape roll/slide?

- *Construct things using different shapes.*
- *Recyclable objects are useful*

CONTEXT-FREE CALCULATIONS

- Addition and Subtraction
- Use concrete counters to solve addition and subtraction problems*

PATTERNS, FUNCTIONS & ALGEBRA

- Geometric patterns
- Make this a fun activity and call the shapes by name: square, triangle, circle rectangle.*

DATA HANDLING

- Collect and sort objects
- Represent sorted collection of objects
- Discuss and report on sorted collection of objects
- Make a pictograph with your child

CONTEXT-FREE CALCULATIONS

- Addition and Subtraction

Use concrete counters to solve addition and subtraction problems





HOME LANGUAGE

Medium of teaching (English)

LISTENING & SPEAKING

- *Listening – Listen carefully to your child. Ask questions about their day and encourage them to elaborate .*
- *Make sure that they listen and comprehend what you say – especially an instruction.*
- *Sing –a –long with your child.*

PHONICS – Sounds of letters.

- *Play ‘I spy’ using sounds, colours and objects eg I spy something that starts with the sound ‘s’, I spy something that is ‘purple’, I spy something that ‘I can carry water in’*
- *Teach your child nursery rhymes (Sing songs with your child)*

READING & VIEWING:

- **EMERGENT READING SKILLS**
- **SHARED READING AS A CLASS WITH TEACHER**
- **INDEPENDENT READING**

- *Read daily to your child and let them ‘read ‘to you.*
- *Ask questions about the story and discuss the pictures.*
- *Develop a love of books.*
- *Make up and tell stories – get input from your child.*
- *Ensure that your child is able to recognise his/her name. Label all items of clothing , etc with their name clearly written . Attach their photo to their bag and lunch bag.*
- *Encourage drawing of stories.*
- *Get your child to interpret the picture .*

HANDWRITING

- *Ensure that your child spends time drawing and colouring in pictures in colouring in books.*
- *Allow your child to cut out with scissors , under supervision.*
- *Play ball games with your child.*
- *Encourage your child to hold a pencil, crayon,etc, correctly.*

WRITING

- *Get your child to trace pictures and words by going over them. - - - Letter formation will be provided in the year for your child to copy and trace.*
- *Please ensure that you spend time helping them.*
- *Encourage your child to write their own name.*
- *The correct formation of the letters can be obtained from the teacher.*





LIFE SKILLS

INTEGRATED WITH ENGLISH HOME LANGUAGE BEGINNING KNOWLEDGE AND PERSONAL AND SOCIAL WELL-BEING

• Various Topics

- Be aware of the topic being taught each week and encourage your child by helping them build up vocabulary regarding the topic.
- Ask questions about, and discuss what they are learning at school.
- Assist where possible by providing additional information for the lessons if possible.

E.g. send a pink flower to school when they are doing colours' - A lamp when they are discussing Diwali, etc.

GENERAL

Please send an absentee note or doctors' certificate stating the child's absence from school. Please inform the school if your child contacted any contagious disease/s.

MESSAGE BOOKS

This is a daily form of communication between the teacher and you, as the parent. We urge you to sign this message book on a daily basis in order to support your child in their learning journey. **Please do not sign for the whole week in advance.** If there are any documents to sign and return, please return this the next day. Your child will receive stars and rewards on the rewards charts, so please help to keep them motivated and reaching for the stars! Please write to inform the teacher when you are sending money. This will apply for all monies sent. Please note that money should be handed directly to the class teacher and it should be sent in a labelled and sealed envelope.

LEVIES

A levy is a compulsory amount of R2800 which must be paid before the start of the academic year (2027). Please take note that other amounts (eg: fundraising) will be charged through-out the year.

We encourage that all payments be made via the KARRI APP (please refer to page 10 for more information)



There are a few important reminders for a smooth start to 2027 for both you and your little one:

School times & Procedure

School starts at 7:30am. Your child should be in school on time in order to have a good start to the day. School closes at 1:00pm daily. The gate will not stay opened beyond 1:15pm as this is in the interest of each child's safety. If your child is not fetched timeously, then he/she will have to go to Aftercare Club at a cost of R100 per afternoon.



Please note that Malumes and parents must come out of the vehicle to personally collect their child.

Aftercare / Homework Club

If you would like to enrol your child in the Aftercare Club which runs from 1:00pm till 5:00pm, then the enrolment form must be completed and handed in to the Aftercare teacher.

Homework club is from 1:00pm to 2:15pm.



Birthdays

Your child may **wear civvies** to school on their birthday.

You may choose to send finger treats, small party packs and/or cupcakes. We advise not to send in whole cakes which needs to be cut.

Week 1 Procedure

Please wait at gate 5 with your child. The gates will open 7am.

1. Please find your child's locker, which is outside the class.
2. Point to the picture that he/she has on his/her name badge. This will help them to identify their place in class and their locker.
3. Help him/her to place their bag in the correct locker - in the top section.
4. Place his/her sandals there too.
5. The lunch bag can go in the bottom section of this locker.
6. Bring your little one into class to meet his/her teacher.
7. You may leave them with a great big hug and remind him/her how he/she will go home this afternoon.
8. Home time is at **13:00 sharp**.

Please be here on time to avoid any undue stress with your little one.

9. Once you've said your goodbye, please be sure to leave quickly.

The Teachers will not be able to chat with you as the little ones will need our attention to ensure a happy start! Your child will be in good care with us.

10. You may bring and fetch your child from gate 5 & the classroom for the first week of school.

11. From week 2, all Grade R children must enter through the pedestrian gate (Gate 3) nearest to the uniform shop. Security will not allow parents through, however, Prefects will be available along the route to assist children to their grade R classrooms.

12. When collecting your child please make use of the small pedestrian gate that is near Grade R. Please remember to fetch your child timeously.

Homework

This will begin from term 2. Please encourage and supervise your children. Homework files must be kept in their book bag daily.

Your child must carry their book bag daily.



Daily Requirement

We request that you send a cleaned and labelled set of *play clothes & underwear in a packet, in the front small compartment of the school bag.*

Reading Room

Learners will take out a book of their choice from the reading room once a week. A book bag will be given to each learner at the beginning of the year. This must be carried to school daily. Lost readers, will be at a cost of a R100.



Fun

Dress-Up Days, Theme Days, Civvies, etc. are all part of the fun element of Grade R days. Please support your child by noting these special dates.

We will communicate via social media.



SCHOOL FEES

Payment option for 2027

The 2027 school fees were determined and approved by parents at the Annual General Meeting in terms of Section 38

Option	Grade R
Option A: Full payment by 28 February 2027 with early settlement discount. 50% is payable by 30 November 2026 and the balance by 28 February 2027.	R19,000.00 less 5% = R18,050.00
Option B: 50% by 30 November 2026, then 5 equal monthly instalments from 1 January to 1 May 2027 (no discount).	R9,500.00, then 5 x R1,900.00

Banking details:

Standard Bank

Account name: Clarence Primary School

Account no. 051321114

Branch code 042726

Reference: learner account number (CP number for your child)

The Methods of payment are as follows:

1. EFT/Debit Order (preferred method) through your bank making sure your child's account number (CP No) and surname is used as the beneficiary reference.
2. Your banking app on your phone, using your child's account number starting with a CP.... and surname as the reference, parents, please make sure this reference is entered on the "Beneficiary Reference" and not on "Your reference", and or a direct deposit through the ATM Machine at the bank.
3. By coming to the school and using our card facilities at the Finance Office.
4. The **Karri App** which will allow payments to be allocated from the app once downloaded.

Getting Started:

1. Download the App: Free from Play store or Apple store.
2. Create an Account: Follow the in-app instructions to set up your account using the email address and cell phone number you provided the school.
3. Make quick and secure payments to your child's school instantly.

(We discourage cash payments)





CLARENCE PRIMARY SCHOOL

EDUCATE • EMPOWER • INSPIRE



What I need to be able to do before I get to school:

- ✓ I need to be able to **dress myself**.
- ✓ I need to be able to **fasten my shoes**.
- ✓ I need to be **confident**.
- ✓ I need to be **independent and responsible** for myself.
- ✓ I need to understand **right and wrong**.
- ✓ I need to have **good manners**.
- ✓ I need to be **respectful to others**.
- ✓ I need to be **toilet trained**.



My daily needs include:

- ✓ A **healthy breakfast** every day before coming to school.
- ✓ A **healthy snack** for my break.
- ✓ A **healthy lunch** if I am to stay at Aftercare – It is a long day and I will become very hungry.
- ✓ Everything I have needs to be **labelled with my name clearly written**.
- ✓ My **message book** that is in my book bag must be checked daily – I may have a really important notice.
- ✓ Please put an **ID sized photo** into the little window on the school bag and the lunch bag. This is very important as in the early parts of the year, most children cannot recognise their names. We are often troubled by a very big troupe of monkeys outside our classes. When this happens all the bags need to be brought in and much confusion takes place with bags getting mixed up.



CONTACT DETAILS



Physical Address

20 Mitchell Crescent,
Greyville, Durban, 4001



School Phone Number

031 309 1620



Website

www.clprim.co.za



Enquiries

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Principal

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Finance Administrator

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Admin Office

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